

3 November 1999

Security



**PICK-UP, TURN-IN, CONTROL OF WEAPONS,
AMMUNITION AND ISSUE OF BLANK
AMMUNITION DURING TRAINING
EXERCISES**

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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This instruction establishes procedures that outline the pick-up, turn-in, and control of weapons and ammunition used for the Air Force Qualification Course of fire stated in AFI 36-2227, Volume 2, in support of Combat Arms (CA) training as well as the use of blank ammunition during training exercises. It implements AFD 31-2, *Law Enforcement*, and as directed by MAJCOM message dated 3 Aug 99.

- 1. Responsibility.** Combat Arms (CA) and Security Forces (SF) personnel will comply with these instructions.
- 2. Location of Operations.** Base firing range, Building 1050, Tinker AFB, OK.
- 3. Personnel Limits .** A minimum of two (2) CA instructors are required to pick-up/turn-in weapons and ammunition.
- 4. Equipment Required .** Fire extinguishers, clearing barrel, hand dolly, weapons racks and locks.
- 5. Procedures.** CA personnel will insure all assigned weapons are secured in racks or cabinets as specified in AFI 31-209 and that ammunition is stowed in the exact same cases/cans retrieved from the vault located in building 1036.

5.1. A qualified CA Instructor will account for all weapons and ammunition by completing an AF Form 1297, **Temporary Hand Receipt** and validating the AF Form 710, **Class Roster**. Instructors will carry appropriate weapons for protecting resources as specified under the provisions of AFI 31-209.

5.1.1. Qualified CA Instructors will clear weapons at the clearing barrel before issue to students. Weapons will remain secured by armed instructors at all times (break, in transit, during cleaning,

etc.). At the end of training, instructors evaluating cleaning will accept cleared weapons from the students, then rack safe (hammer forward) and secure them. Once all weapons are accounted for, the AF Form 1297 will be destroyed. All expended ammunition will be accounted for using an AF Form 2005, **Issue/Turn-in Request**, that will be turned in to Munitions within 72 hours of expending ammunition.

6. Issue of Blank Ammunition for Training Exercises:

6.1. CA personnel will supervise the transportation, issue, and control of all blank ammunition. In their absence, a qualified SF supervisor may perform this function. No live ammunition or preloaded magazines will be introduced into an exercise area other than that required by weapons guards as specified in AFI 31-209. Individual(s) assigned as a weapons guard will not participate in the exercise.

6.1.1. CA Instructors will brief all participants before each exercise on the proper use and disposition of blank ammunition. Instructors will certify in the remarks section of the AF Form 710 (Class Roster) that they accomplished this by annotating the date and time of the briefing and printing and signing their name.

6.1.2. Prior to issue, all blank ammunition will be inspected by CA personnel or designated SF supervisor. At issue, CA personnel will annotate rounds issued in the "Target No." portion of the AF Form 710. At turn-in, CA personnel will annotate rounds used in the "Rounds Used" section, and annotate rounds returned in the "Group" section. Any out-of-balance condition will be cause for suspension of all training operations until the condition is reconciled.

6.1.3. The loading and unloading of blank ammunition will be isolated to a specific area and will be supervised by SF or CA personnel. Unit commanders will insure all ammo pouches, rucksacks, mobility bags and magazines are inspected for live ammunition at the start of training, change of shift, and end of day. During an exercise, any member detecting an unsafe act will declare a "Cease Fire." During a "Cease Fire," all weapons will be immediately cleared of ammunition and returned to a central point. After the exercise, all expended brass will be collected by exercise players, segregated by type, and inspected by CA or SF supervisory personnel for turn-in to Munitions using an AF Form 2005, **Issue/Turn-in Request**.

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