

**BY ORDER OF THE COMMANDER  
452 AIR MOBILITY WING (AFRC)**

**AIR FORCE INSTRUCTION 11-215  
6 MAY 1994**



**AIR MOBILITY COMMAND  
Supplement 1  
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**Flying Operations**

**FLIGHT MANUALS PROGRAM(FMP)**

**COMPLIANCE WITH THIS PUBLICATION IS MANDATORY**

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OPR: 452OG/DOV (SMSgt Noah Kang)      Certified by: 452 OG/CC(Col David B. Walker)  
Pages 2/Distribution: F

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The OPR for this supplement is 452 OG/DOV (SMS Noah Kang). This supplement implements AFPD 11-2, *Aircraft Rules and Procedures*, 1 April 1997, and AFI 11-215/AMC Supplement 1, *Flight Manuals Program (FMP)* 14 February 1995. This supplement gives procedures and processes for management of manuals and technical orders in the following organizations, 452 Operations Group, 336 Air Refueling Squadron, and the 452 Aeromedical Evacuation Squadron. It applies to all manuals control personnel in these units.

**5.6.1(Added)** The 452d Operations Group Flight Manuals Control and Technical Order Distribution Office (OG/FMC)(OG/TODO) Officer/NCO will be appointed by the 452d Operations Group Commander (452 OG/CC), and 452 OGV will be responsible for the overall management of manuals control functions. The 452 AES and 336 ARS Manuals Control Officers/NCOs and assistants will be appointed by letter addressed to 452 OGV and will be responsible for their unit's manuals.

**5.6.1.1.1 (Added)** 452 OG/FMC will maintain a Publication Vertical File for each aircrew member (C-141). For the 336 ARS, para. 5.6.2. applies. The 452 OG/FMC will monitor receipt of new or revised publications via the Internet (Air Force Publishing - <http://afpubs.hq.af.mil>). Upon formal release of the publication, 452 OG/FMC will initiate an AMC Form 446, **Flight Crew Information File**, and ensure proper distribution to crewmembers (C-141), or applicable squadrons (336 ARS and 452 AES). A full complement of publications and changes will be available in 452 OG/FMC. 452 OG/FMC will maintain a Master Publication Inventory and an adequate supply of aircrew publications.

**5.6.1.1.2 (Added)** 452 OG/FMC will ensure interim safety and operational supplements are distributed to aircrew members (C-141), or applicable squadrons (336 ARS and 452 AES). If 452 OGV determines a safety or operational supplement should be brought to the immediate

attention of TDY aircrews, the 452 AMW Command Post will be notified and they will ensure the appropriate crews are informed.

**5.6.1.1.8 (Added)** Each crew member will complete an annual publications review. Aircrews have the option of checking their publications against the master set in the Mission Planning/Briefing Room. A squadron Instructor or higher may accomplish the publication review. Each Flying Squadron Crew Section DOV will establish procedures that ensure each crewmember's annual publications review is accomplished and the date is entered into AFORMS

**5.6.2. (Added)** For KC-135, 336 ARS Manuals Control Officers/NCOs will maintain the prescribed number of Publication Kits IAW AFI 11-215AMCS1, para. 5.6.2. 452 OG/FMC/TODO will maintain a complete set of Flight Publications in the Aircrew Testing Room (452 OGV) for KC-135 only.

PETER T. BENTLEY, COL, USAFR  
Commander