



**JOINT FEDERAL TRAVEL REGULATION (JFTR) -
UNIFORMED SERVICE MEMBERS**

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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JFTR Volume 1, 1 October 2000, is supplemented as follows. This supplement defines the corporate limits and the will commute area for all Air Force Reserve personnel assigned or attached to the 944th Fighter Wing at Luke AFB, Arizona.

U2500-A1 (944FW-Added) Payment of Travel Entitlements. All reservists entitled to transportation and per diem allowances will submit their travel voucher to the host travel pay office no later than (NLT) 5 calendar days after completion of their duty. If a member does not return to the permanent duty station upon completion of duty, they are required to submit their travel voucher to their unit NLT 15 calendar days after completion of duty. The unit will then check it for accuracy and submit it to the host travel pay office immediately.

U7150-A1b(1)(a) (944FW-Added) Corporate Limits. Glendale, Peoria, Sun City, El Mirage, Surprise, Youngstown, Litchfield Park, Goodyear, Tolleson, Avondale and Cashion are considered to be within the corporate limits of Luke AFB, AZ. Members traveling from these cities to Luke AFB are not entitled to per diem or transportation expenses, including mileage from home/place from which called (or ordered) to active duty (PLEAD) to Luke AFB and return.

U7150-A1b(2)(a) (944FW-Added) Commuting distance. The commuting distance is defined as those areas and cities located within Maricopa County, excluding those identified as corporate limits in paragraph U7150-A1b(1)(a), that allow a member to commute daily between home/PLEAD and the place of active duty. The distance is considered reasonable and it is the greatest distance a member could be expected to travel daily and that the nature of the duty involved permits commuting. Individuals in this category are entitled to the applicable automobile or motorcycle mileage rate for one round trip between the duty station and home, place of unit assignment or place from which called (or ordered) to active duty.

U7150-A1b(3)(a) (944FW-Added) Exceptions on Commuting. Exceptions to the will commute area will be on a case-by-case basis and will be based on the surface drive distance from residence to duty location and the nature of the duty along with the hours of duty. Requests will be in writing and shall be made to the unit commander, with approval authority by the group commander. A copy of the approval will remain in file at the member's orderly room for audit purposes. The unit commander will notify the member of the decision as well as the unit's orders clerk. The unit's orders clerk will make the appropriate change in the unit's order program.

CRAIG S. FERGUSON, Colonel, USAFR
Commander