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Health Services

FIRST AID KITS



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This instruction establishes responsibilities and procedures for storage and refurbishment of first aid kits for the 934th Airlift Wing (AW). It implements AFRPD 41-2, *Medical Logistics Materiel and Services Support*, and is used in conjunction with Technical Order (T.O.) 00-35A-39, *First Aid Kits*. It applies to all personnel in the 934 AW.

1. References:

- 1.1. AFI 41-209, *Medical Logistics Materiel and Services Support*.
- 1.2. T.O. 00-35A-39, *First Aid Kits*.
- 1.3. AFM 23-110V5, *Air Force Medical Material Management System General*.
- 1.4. AFM 167-230, *Medical Logistics System (MEDLOG)*.

2. General. The 934th Aeromedical Staging Squadron (ASTS) is the host medical materiel supplier for all units of the 934 AW.

3. Responsibilities. Each 934 AW unit has the responsibility to identify first aid kit requirements for their unit and report new or changing requirements to the 934 ASTS. The 934 ASTS supplies and refurbishes used or outdated first aid kits to all 934 AW units based on these requirements. All first aid kits will be updated according to T.O. 00-35A-39.

4. Guidelines:

4.1. Individual (Mobility "A" bag) First Aid Kits:

- 4.1.1. Each 934 AW unit has the responsibility to identify mobility bag "MOBAG" "A" requirements and ensuring an adequate number of first aid kits have been purchased for their unit person-

nel. A goal of 110% is allowed for this requirement. The ASTS medical logistics section monitors the number of first aid kits authorized and assigned to each unit. Contact with units will occur when necessary to coordinate activities and correct discrepancies, etc.

4.1.2. Storing and Updating Responsibility:

4.1.2.1. First Aid Kits Maintained at the ASTS:

4.1.2.1.1. The majority of 934 AW first aid kits will be stored by the ASTS medical logistics section.

4.1.2.1.2. At the time kits are released to units, an AF Form 1297, **Temporary Issue Receipt**, will be completed and signed by the unit point of contact or designee. Kits will be issued in a clearly marked container identifying the receiving unit, number of kits, and expiration date of kits. During large deployment situations, each unit will sign for kits in mass, however, individual distribution will be part of the “mobility line” process.

4.1.2.1.3. When kits are returned to the ASTS after use, partial turn-in will not be accepted. The AF Form 1297 will not be released until all kits related to the document are accounted for and returned. An acceptable length of time for returning kits should be observed, no more than three months after deployment ends. Kits should be returned in the same box used for issue.

4.1.2.2. Units Who Store Their Own Kits:

4.1.2.2.1. Units desiring to store first aid kits at their facility must have a justifiable need. A significant number of personnel deployments are considered a justifiable need. Units will submit a request letter stating the need to store their first aid kits to the 934 ASTS Chief of Medical Logistics (934 ASTS/SGAL). Once the concurrence status has been established, it will be returned to the unit and a copy of the letter will be maintained with by ASTS/SGAL.

4.1.2.2.2. Each unit will be responsible for tracking the expiration of the kits they store and bringing them to the ASTS two (2) UTAs prior to the expiration date for updating. The ASTS will provide updated kits within two UTAs from the time the kits are turned in regardless of expiration status.

4.2. “Hard” (Aircraft) First Aid Kits: The 96th Airlift Squadron (AS) is the only unit authorized aircraft first aid kits at the 934 AW. The AS will maintain these kits at their facility and in assigned aircraft as appropriate. The AS will be responsible for tracking the expiration of these kits and bringing them to the ASTS two (2) UTAs prior to the expiration date for updating. The ASTS will provide updated kits within one UTA from the time the kits are turned in regardless of expiration status.

4.3. Life Raft and Survival Vest Kits: The 96 AS is the only unit authorized these kits at the 934 AW. The Life Support section (96AS/DOOL) will maintain the kits at their facility, and are responsible for tracking the expiration of these kits. DOOL will bring the kits to the ASTS two (2) UTAs prior to the expiration date for updating. The ASTS will provide updated kits within one (1) UTA from the time the kits are turned in, regardless of expiration status.

4.4. Staffing at the 934 ASTS: As directed by AFI 41-209, medical logistics is the primary office responsible for all first aid kit functions. The ASTS is not staffed full time with the appropriate Air

Force specialty code (AFSC) to support refurbishment activities during normal business hours. First aid kits will be updated during regular UTA times.

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