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913AWI91-208

BY ORDER OF THE COMMANDER 913TH AIRLIFT WING

913 AIRLIFT WING INSTRUCTION 91-208

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Safety

LIVE AND BLANK AMMUNITION

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This instruction implements AFPD 91-2, *Safety Programs*. It establishes and standardizes procedures, and designate responsibilities for the control of blank and live ammunition used concurrently in the training environment. It applies to all 913th Airlift Wing and 92nd Aerial Port Squadron personnel.

1. Objective. The objective of this instruction is to ensure that live ammunition and blank ammunition, of the same caliber, are not introduced/commingled into a training environment at the same time.

2. Responsibilities.

2.1. It is the responsibility of all commanders or their designated representatives to ensure that live ammunition is not introduced into a training environment where live and blank ammunition could be commingled or mistaken for each other.

2.2. It is the responsibility of the Munitions Accountability Systems Officer, (MASO) or other 2W0X0 personnel, to ensure that customers receive the proper blank ammunition requested. They are also responsible for visually inspecting all ammunition, prior to issue; to verify that no live ammunition has been commingled with blank ammunition.

2.3. The MASO will brief all customers using blank ammunition for field exercises to inspect all ammo pouches, rucksacks, mobility bags and magazines for live ammunition. Brief personnel regarding their responsibilities from a safety and accountability standpoint.

2.4. Each unit tasked to train with blank ammunition will generate their own operating instruction governing specific procedures concerning blank ammunition.

3. Users: Users are directly responsible for the control and use of ammunition issued to them for either real world or exercise purposes. Accountability of assets, to include

expenditures, will be validated upon the issue and turn-in of the assets, at the beginning and end of each shift, or whenever required to eliminate a discrepancy.

4. Procedures:

4.1. The procedures for issuing, turn-in, and reporting expenditures are located in the Customer Guides supplied to the customer account representative by the MASO. For issue, turn-in, expenditure reporting, and reconciliation of ammunition, the following apply:

4.1.1. Once assets are issued to a custody account, it is the responsibility of that organizational commander or designated representative to issue the ammunition to their personnel using an AF Form 1297, **Temporary Issue/Receipt Document**. Forms will be maintained for a period of 90 days from the date of the exercise termination.

NOTE 1: Personnel and equipment will be inspected to ensure that no live rounds of ammunition are introduced into an exercise/training environment.

NOTE 2: Only qualified personnel, with a valid AF Form 522, will be issued ammunition.

4.1.2. Perform and document inventories of both live and blank ammunition, to include a reconciliation of assets, at the start of training, at any change of shifts, and end of day.

NOTE: All out of balance conditions shall cause the training operations to be terminated until the out of balance condition is resolved.

5. Turn-in:

5.1. All unexpended rounds will be returned to the point of issue, along with any dud/damaged ammunition, upon completion of the exercise. Commanders or their designated representatives will ensure all personnel and equipment are inspected for any live rounds, and that live and blank ammunition is segregated.

5.2. Commanders or their designated representatives will monitor the removal of blank ammunition from magazines.

5.3. Commanders or their designated representatives will visually inspect all ammunition turned-in. Segregate the live, blank and expended rounds and return it to the MASO, in the original containers, upon termination of the exercise and return to Willow Grove ARS.

5.4. A qualified 2WOX0 individual will certify all ammunition turned in and verify quantities of live, blank and expended ammunition.

6. Expenditures: To the maximum extent possible, all expended brass generated during the training exercise will be picked up, inspected, placed in containers and returned to the munitions function for weight verification, certification and disposal.

NOTE: Unexpended ammunition must be segregated and turned-in, in separate containers.

7. Emergency/Abnormal Condition Procedures:

7.1. A safety briefing will be conducted prior to the start of any exercise involving explosives. Documentation of the briefing will include name, date, what was briefed, and the name of the briefer. This information will be maintained for 90 days after completion of the exercise by the briefer. The commander or designated representative is responsible to conduct this briefing.

7.2. Immediately report all accidents or incidents to your supervisor or senior member of your team.

8. WARNING: A live round of ammunition mixed in with blank ammunition is an emergency situation. If found, stop all exercise activities, notify your supervision and the MASO, ASAP. Exercise will not continue until authorized personnel can determine verification of ammunition.

9. Safety Briefing: Ensure the safety briefing includes the location of the exercise and the type of ammunition. Emergency phone numbers are below:

NOTE: If exercise is located at a remote location other than Willow Grove ARS, a list of emergency phone numbers will be acquired prior to the start of the exercise and briefed during the safety briefing.

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Commander