

AFI31-204/434SUP1  
BY ORDER OF THE COMMANDER 434<sup>TH</sup> AIR REFUELING WING  
AIR FORCE INSTRUCTION 31-204  
434<sup>TH</sup> WING  
19 May 1999  
Security  
AIR FORCE MOTOR VEHICLE TRAFFIC SUPERVISION  
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Pages: 6/Distribution: F

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This supplement prescribes a uniform vehicle code that applies to all personnel, military and civilian, assigned to or visiting Grissom Air Reserve Base (GARB). It implements AFPD 31-2, *Law Enforcement*, AFI 31-204, *Air Force Motor Vehicle Traffic Supervision*, AFI 91-207, *United States Air Force Traffic Safety Program*. It establishes policies, responsibilities and procedures for motor vehicle traffic supervision. Additionally, it provides for control over pedestrian, motorcycle and bicycle traffic operating on the roadways within GARB. The term security forces includes security police persons and department of the Air Force civilians who perform police duties within the meaning of the Uniform Code of Military Justice (UCMJ) article 7b and the Manual for Courts-Martial 1969 (Revised Edition) paragraph 19a, and as directed by the wing commander or designee during absence. This supplement applies to security forces personnel involved in traffic operations. It should be noted that with the change from exclusive to proprietary federal jurisdiction, other authorized on duty police officers in the state of Indiana can enforce the traffic code on this installation.

1.2. This AFI as supplemented will be maintained electronically in each Group and Wing commander's office and will be made available upon request by the bargaining unit employee and should be included as a part of the supervisors in-processing as required reading for all newly assigned personnel.

2.5. Reports and analysis (434 SPTG/SF) is the Office Of Primary Responsibility (OPR) for the Preliminary Base Driver Revocation/Suspension Program. Only the installation commander or designee in absence may authorize the revocation/suspension of individuals driving privileges. Administrative hearing procedures are found in AFI 31-204, paragraph 2.7.

2.5.1.2. The introduction of illegal narcotics or drugs onto GARB could result in loss of driving privileges and/or impoundment of the vehicle.

2.7. An administrative hearing will be convened if a request for an administrative appeal is requested within 10 working days of the certified or registered mailing or personal receipt of the original revocation/suspension notice.

2.10.1. Restricted Privileges. Restricted driving privileges are "limited driving privileges granted by the installation commander to an individual whose installation driving privileges are suspended or revoked". A copy of the letter granting such privileges must be kept on the

individual at all times while operating a vehicle on the installation. The revoked or restricted party must request restricted or limited driving privileges in writing.

4.2. Installation Traffic Code. The rules and laws contained in Indiana Statutes, Title 9, and this supplement, have the same effect and force as if they were in this regulation in full, in so far as not contrary to the specific rule set elsewhere in this directive.

4.2.1. Operators Permit. No person shall drive a motor vehicle upon GARB without a valid Indiana State license or a state possessing an interstate agreement with Indiana. When operating a government vehicle, an individual must possess on their person, a valid Government license.

4.2.2. All motor vehicles to include trailers in accordance with Indiana state law, with the exception of government owned or leased vehicles operated on GARB, must have a valid state license plate affixed in the proper area of the vehicle defined by Indiana state law.

4.2.3. Installation Registration Requirements. Motor vehicles that are owned or leased by military personnel, their dependents and civilian personnel who perform duty/employed on, or persons who frequently use the facilities of the installation, must register their vehicles on GARB. This must be accomplished within 72 hours after arrival and upon expiration of the DD Form 2220, **DoD Registered Vehicle**. Request for an extension of time to register their vehicle may be extended one time not to exceed an additional 48 hours.

4.2.4. Safety Belt Requirements. All persons operating or riding in government or privately owned vehicles on GARB must wear installed seatbelts. Children must be in restraints IAW applicable Indiana law. Seat belt wear is IAW this regulation and applicable Indiana state law. Violators will be cited.

4.2.5. Emergency Vehicles. Identified as: Security Forces/DoD vehicles, Fire Trucks, Ambulances and Alert Force vehicles responding to klaxon alerts, as well as non-federal emergency vehicles employing emergency lights and sirens while operating on GARB.

4.2.5.1. Will not exceed the posted speed limit by more than 10 MPH, unless they give due regard to road conditions and hazards and not endanger life or property. This applies to actual emergencies. During exercises, all traffic directives and rules of the road must be observed.

4.2.5.2. (Added-434ARW) Must activate appropriate warning devices i.e., lights, sirens, flashers, etc., for warning to other traffic and pedestrians.

4.2.5.3. (Added-434ARW) May not proceed through a stop sign unless they first observe right-of-way and ensure it is safe to proceed. Drivers of emergency vehicles may also disregard direction of movement or turning of traffic as the need arises.

4.2.5.4. (Added-434ARW) Non-klaxon responses by alert crews are not considered emergencies; therefore, they must abide by all traffic laws.

4.2.6. Speed Limits. Speed limits on GARB are as follows:

4.2.6.1. (Added-434ARW) 30 MPH unless otherwise posted in the cantonment/industrial area.

4.2.6.2. (Added-434ARW) 20 MPH during inclement weather, such as heavy rain, snow, icy roads or high winds.

4.2.6.3. (Added-434ARW) 5 MPH in parking lots.

4.2.6.4. (Added-434ARW) 5 MPH when passing troop formations or within 15 feet of a building.

4.2.6.5. (Added-434ARW) 15 MPH on the flightline.

4.2.6.6. (Added-434ARW) 5 MPH near aircraft.

4.2.7. (Added-434ARW) Yielding to Emergency Vehicles. All vehicle operators must yield the right of way to an emergency vehicle by pulling to the extreme right side of the roadway until the vehicles have passed.

4.2.8. (Added-434ARW) Recreational/Sports Vehicles. The operation of recreational vehicles such as go-carts, snowmobiles, miniature racing carts, all terrain vehicles (ATV) and mini-bikes on the streets, sidewalks on GARB is prohibited without the written consent of the wing commander or designee in absence. Protective equipment is mandatory (helmets and eye protection) when operating these vehicles.

4.2.9. (Added-434ARW) Stopping, Standing and Parking. A person may not stop, stand or park a vehicle except in an emergency situation with the direction of security or law enforcement officials in a marked or designated parking space in any of the following areas.

4.2.9.1 (Added-434ARW) On a sidewalk.

4.2.9.2. (Added-434ARW) In or in front of a public or private driveway

4.2.9.3. (Added-434ARW) Within an intersection.

4.2.9.4. (Added-434ARW) Within fifteen (15) feet of a fire hydrant.

4.2.9.5. (Added-434ARW) On intersection crosswalk or within twenty (20) feet of a marked crosswalk.

4.2.9.6. (Added-434ARW) Within 30 feet of any traffic control device, and any flashing emergency beacon.

4.2.9.7. (Added-434ARW) Within 15 feet of a dumpster, or in such a manner that would obstruct an entrance/exit of any building.

4.2.9.8. (Added-434ARW) To obstruct any sidewalk, gateway or fire lane, including within (20) feet of the driveway entrance to a fire station.

4.2.9.9. (Added-434ARW) On any seeded area adjacent to the roadway.

4.2.9.10. (Added-434ARW) In such a manner that would block an Alert Vehicle.

4.2.9.11. (Added-434ARW) Along the roadway side of any street. (**EXCEPTION:** When loading and unloading with minimal traffic flow obstruction for short periods of time.)

4.2.9.12. (Added-434ARW) Where signs prohibit stopping, standing or parking.

4.2.9.13. (Added-434ARW) Upon a bridge or other elevated structure upon a roadway.

4.2.10. (Added-434ARW) Motorcycles. The provisions of the Indiana statutes apply as well as applicable safety and investigatory regulation with the following additions:

4.2.10.1. (Added-434ARW) Helmets and eye protection are mandatory on GARB.

4.2.10.2. (Added-434ARW) Must be in possession of a valid state driver's license with motorcycle endorsement if required.

4.2.11. (Added-434ARW) Bicycles. Provisions of Indiana statutes apply, with the following additions:

4.2.11.1. (Added-434ARW) Must ride in single file.

4.2.11.2. (Added-434ARW) All persons riding bicycles in military uniform shall wear the appropriate headgear.

4.2.12. (Added-434ARW) Vehicle Equipment. Vehicles must be equipped and maintained in functional/operational order with the same standard safety equipment to that equal to the original manufacturer design and be in compliance with Indiana law regarding vehicle equipment/operation.

4.2.12.1. (Added-434ARW) Tires must have a tread depth of a minimum of 1/16<sup>th</sup> inch. They must not have cut or broken sidewall casings.

4.2.12.2. (Added-434ARW) Windshield must be clear, unobstructed and without distortions.

4.2.12.3. (Added-434ARW) Operational horn which can be heard at a minimum distance of 200 feet.

4.2.12.4. (Added-434ARW) Operational lights that meet or exceed original specifications and that are visible at a minimum of 500 feet.

4.2.12.5. (Added-434ARW) Operational windshield wipers.

4.2.12.6. (Added-434ARW) Operational hand/foot brake.

4.2.12.7. (Added-434ARW) The vehicle must not be dismembered (i.e., missing body parts) in any fashion or have torn, jagged or protruding body metal. The vehicle must have bumpers, which meet or exceed manufactures original specifications or in accordance with Indiana state law.

4.2.13. (Added-434ARW) Security Force Instructions/Traffic Control Devices:

4.2.13.1. (Added-434ARW) A security force vehicle, police vehicle, designated traffic cones or other designated traffic cones or other designated control device positioned in a manner to block traffic must be construed as a barricade in which entry/exit is prohibited. The barricade is considered a traffic control device.

4.2.14. (Added-434ARW) Pedestrians on Roadways. Any pedestrian walking along a road shall only walk on the left side of the road when sidewalks are not provided.

4.2.14.1. (Added-434ARW) Pedestrians shall not cross any roadway except at an intersection or marked cross crosswalk and if not must yield the right-of-way to all vehicles.

4.2.14.2. (Added-434ARW) Jogging is not generally allowed on base streets. If jogging on base streets, it must take place at the inner most left side of the road so as not to interfere with traffic flow in the streets. Joggers must yield right-of-way to vehicles and remain alert to their surroundings to avoid accidents. If jogging at night, an operational flashlight must be in one hand and reflective gear worn.

4.2.15. (Added-434ARW) Miscellaneous Rules. The pushing of a vehicle by another vehicle is prohibited on GARB, except in an emergency. Disabled vehicles must be towed by a wrecker or if being towed by a vehicle must be towed utilizing a chain, tow strap or tow bar not to exceed 15 feet in length. While towing the speed limit on GARB is 15 MPH. Emergency and exigent circumstances may authorize security force or police to ignore this requirement to protect life and property.

4.2.15.1. (Added-434ARW) During periods of increased security, all vehicles will not be left running and unattended with the keys in the ignition.

4.2.15.2. (Added-434ARW) Children or pets must never be left unattended in any vehicle for extended period of time.

4.2.15.3 (Added-434ARW) Vehicles will not knowingly be moved or started in such a manner that it causes the spinning of tires and throwing of gravel.

4.2.15.4. (Added-434ARW) The wearing of recreational headsets is unauthorized for joggers, pedestrians, motorcyclists, bicyclists, and when operating a Privately Owned Vehicle (POV).

(**EXCEPTION:** Headsets are permitted in the performance of duty, i.e. lawn mowing, snow removal, and for safety reasons.)

4.2.15.5. (Added-434ARW) The possession of open container of alcoholic beverages including 3.2% beer in a motor vehicle is prohibited.

4.2.15.6. (Added-434ARW) Personnel entering the installation through any gate must come to a complete stop unless otherwise directed by security forces personnel. When entering during hours of darkness, vehicles will utilize only their parking lights.

4.2.16. (Added-434ARW) Motor Vehicle Accidents. All motor vehicle accidents on GARB fall in two categories, minor and major. A minor accident must be reported within 72 hours. A major accident must be reported immediately and investigated by security forces personnel, and/or civilian police. All accidents reports are made to the Law Enforcement Desk/CSC, building #430, phone #3385/2503.

4.2.16.1. (Added-434ARW) A major accident is one that involves injuries, death, disabled vehicles or property damage in excess of \$10,000. All other accidents are considered minor.

4.2.16.2. (Added-434ARW) Investigation of a major accident will involve: AF Form 1315, **Accident Report**, diagram of accident, photos, statements from parties involved and/or witnesses, DD Form 1408, **Armed Forces Traffic Ticket**, DD Form 1569, **Incident/Complaint Report**, if applicable and any other form or document required by the State of Indiana.

5.1. Driving Records and Traffic Point System. All driving records will be maintained by the 434 SPTG/SFAR. Traffic point assessment for base violations is the responsibility of the Group commander or designee in his/her absence.

5.1.2. All point assessments and revocation procedures will be taken utilizing AFI 31-204, Chapter 5, tables 5.1 and 5.2.

6.2. Impounding Vehicles. Vehicles considered to be abandoned or involved in illegal activities are subject to impound. A DD Form 1408 will be accomplished on abandoned vehicles and after 7 days the vehicle may be impounded. All attempt will be make to contact the owner of a possible abandoned vehicle prior to impound. Applicable paperwork (inventory and DD Form 1569) will be accomplished. Impounded vehicles must be stored in a secure area. Vehicles constituting a safety hazard due to location are subject to immediate removal.

6.2.1. All impounded vehicles will be disposed of IAW DoD directives and title 10, U.S.C., section 2575, if the owner can not be found or the vehicle remains unclaimed.

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Commander

