



*Flying Operations*

**OPERATIONS SUPERVISION**

**COMPLIANCE WITH THIS INSTRUCTION IS MANDATORY**

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OPR: 419 OG/CD (Lt Col Kenneth Nease)

Certified by: 419 OG/CC  
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**MCI 11-463, 10 May 1996, is supplemented as follows:**

**\*SUMMARY OF REVISIONS**

\*This supplement reflects new guidance as prescribed by MCI 11-463. Due to the extensive changes and additions contained within this supplement it needs to be read in its entirety. An \* indicates revisions from the previous edition.

1. All fighter squadron flying activities are closely monitored by a supervisor of flying (SOF).

4.1.1 The operations group deputy commander is the designated representative of the operations group commander.

4.2.2. If the operations group commander or his representative is unavailable, contact the senior air reserve technician (ART) on duty. Monitor flight briefings, aircraft preflight, engine start, and taxi operations on a random basis to ensure that all ground operations are complete, thorough, and as prescribed by applicable publications.

\*4.2.3. The SOF has the authority to cancel flying for safety reasons. Notifies the safety officer of any reportable incident which occurs during the SOF's tour of duty.

4.2.4.1.(Added)(419 FW). Accomplish the tasks listed in the Flip cards under "OPENING SOF CHECKLIST".

4.2.4.2.(Added)(419 FW). Prior to each flight stepping, the SOF will brief all flyers on the items listed on the Flip Card "PRE-FLIGHT BRIEF TO PILOTS".

4.2.5.1.(Added)(419 FW). Provides technical assistance via personal knowledge and use of aircraft manuals, through coordination with local maintenance personnel, and from contractor assistance if the situation requires it and time permits.

**4.2.5.2.**(Added)(419 FW). Documents any unusual activities on the daily SOF log. Complete the SOF tour AFORMS input worksheet after each SOF tour.

**4.2.6.** The SOF may telephonically coordinate with the 388 FW tower SOF to visually monitor 419 FW IFE aircraft final approach and landing. If the 388 FW SOF is not on duty or is otherwise unable to monitor 419 FW IFE aircraft, the 419 FW SOF will reposition as necessary to visually monitor the IFE approach and landing or send a highly qualified aircrew representative to do so.

**4.2.9.** The SOF has authority to direct overtime work of maintenance personnel when the situation dictates and the wing commander or chief of maintenance cannot be contacted.

**4.4.1.** When local flight training is being conducted at a cross country/deployed location, by two or more aircraft in formation, a duty officer/supervisor of flying (SOF) will be present on the ground who is qualified in the unit aircraft.

**\*5.4.1.**(Added)(419 FW). The squadron commander/operations officer will ensure that all deployed units flying with or out of the 419 FW are properly briefed on the local area. Also, they will be briefed on the squadron's SOF location and how and where their SOF/TOP-3 may perform their duties.

**\*7.1.1.**(Added)(419 FW). Conference Hotel procedures are outlined in the SOF Flip Cards, as well as maintained in MCI 11-463. A copy of MCI 11-463 will be maintained in the SOF book.

**9.3.** The SOF assumes duties a minimum of 15 minutes prior to the first briefing time of a tour and remains on duty until relieved or all local flights have landed. Maximum duty period is 12 hours. A SOF will be on duty for functional check flights (FCFs).

**\*9.3.1.**(Added)(419 FW). A SOF will be on duty for cross country departures and will remain on duty until 30 minutes after cross country departures. Additionally a SOF will be on duty at least 30 minutes prior to the planned arrival time of a cross country.

**10.1.1.**(Added)(419 FW). The primary SOF duty location is in the 466 FS operations area. The alternate SOF duty location is in the SOF vehicle. SOFs are not required to perform duty in the tower. If, due to circumstances such as weather or field conditions, the operations group commander or representative or the SOF feel they have better capability in the tower or in the SOF truck, they are authorized to perform duty from those locations. The SOF monitors squadron common frequency (252.1). The SOF maintains close coordination with the 388 FW SOF, tower controllers and weather forecasters during changing weather conditions and when emergencies are inbound to Hill AFB.

**\*11.4.** An extensive collection of checklists have been developed and are maintained in a Flip Chart arrangement for ease of use by the SOF.

\*11.6.1.(Added)(419 FW). In the case of deployments, the 419 OG/OGV is responsible for building the SOF mobility kit.

\*11.6.2.(Added)(419 FW). A current “hit and run” SOF kit will be maintained, in addition to all other SOF kits, next to the primary SOF location to be used when the SOF relocates to either the secondary SOF location, or the tower. Along with the standard publications and checklists, a pair of binoculars will be in the kit or permanently stationed in the truck.

\*11.7.(Added)(419 FW). **Discrepancies.** Any discrepancy found in the SOF equipment will be documented in the SOF Book and reported to either the OG/CC, OG/CD, squadron commander, or squadron operations officer.

12.1. Individuals qualified and trained to be supervisors of flying are designated in the current aircrew letter of certification.

\*13. 419 FW SOF currency is 90 days. SOF’s will confirm that they are current and in the “green” with both the SOF read file and the flying “go-no go” list.

14.6. This test will be administered and kept by the operations group deputy commander.

14.8. The fighter squadron training officer is OPR for SOF qualification training and currency documentation.

14.9. The SOF Training Program checklist items are outlined in **Attachment 1**.

\*16.1. Refer to the LOA with the 388 FW.

\*16.2. For all relevant purposes, the designated SOF is also qualified to act as the squadron TOP 3.

17.1.1. The operations group deputy commander (CD) is program monitor for the SOF Program.

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Commander

**ATTACHMENT 1****SUPERVISORY OF FLYING TRAINING PROGRAM**

A1.1. Review of SOF directives:

A1.1.1. MCI 11-463

A1.1.2. MCI 11-463/419 FW Supplement

A1.2. Briefing by 419 OG/CC and training officer.

A1.3. Briefing on actions required after a mishap by the 419 FW safety officer.

A1.4. Briefing at the weather station of all available equipment and information.

A1.5. Observation of qualified SOF in action to include demonstrated proficiency/knowledge in the following areas:

A1.5.1. Operation of equipment to include UHF/VHF radios, hand held radios located:

A1.5.1.1. At duty desk

A1.5.1.2. In SOF vehicle

A1.5.1.3. In the tower

A1.5.2. Operations of flying, go/no-go, weather and notams computer programs at the duty desk

A1.6. Location and route of travel to the following areas:

A1.6.1. Runway

A1.6.2. Taxiways

A1.6.3. Barriers

A1.6.4. Arm/de-arm

A1.6.5. Command post

A1.6.6. Weather station

A1.7. Initial SOF test (See 419 OG/CD).