

# EMERGENCY ACTIONS FOR COMPUTER WORKSTATIONS

## IN CASE OF FIRE OR SMOKE

TURN COMPUTER OFF  
SOUND FIRE ALARM  
LEAVE WORK AREA

## IN CASE OF POWER FAILURE

TURN COMPUTER OFF  
WAIT FOR INSTRUCTIONS

## EMERGENCY PHONE NUMBERS

FIRE 4 + 911  
AMBULANCE 4 + 911  
60 CS/SCBNH 43785 (COMPUTER HELP DESK)  
60 CS/SCMC 42566 (COMM FOCAL POINT/24 HR CONTACT)

DO NOT SMOKE, EAT, OR DRINK NEAR A COMPUTER