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Transportation

VEHICLE CONTROL

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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This instruction tailors procedures outlined in AFPD 24-3 *Operations, Maintenance and Use of Transportation Vehicles and Equipment*, AFI 24-301, *Vehicle Operations*, AFMAN 24-306, *Manual for the Wheeled Vehicle Driver*, AFMAN 91-201, *Explosive Safety Standards* and implements AFPD 21-1, *Managing Aerospace Equipment Maintenance* and AFRCI 21-101, *Aircraft Maintenance Guidance and Procedures*. The 301st Logistics Group (LG) and 457th Fighter Squadron (Flying Squadron Maintenance (FSM)) will appoint primary and alternate Vehicle Control Officers (VCO).

1. Procedures:

- 1.1. The vehicle operations fleet manager will allocate the distribution of vehicles in the maintenance complex. In the event of vehicle shortages, the VCO will redistribute vehicles within the maintenance complex to accomplish the mission. If necessary, replacement vehicles will be requested from vehicle operations, using the minimum essential listing.
- 1.2. The VCO will notify respective vehicle users when their vehicles are required to be delivered to vehicle maintenance for scheduled inspections or maintenance. The VCO will also be contacted when vehicles are ready for pickup at vehicle maintenance. It is the responsibility of the vehicle user to insure vehicles are turned-in or picked up as soon as possible.
- 1.3. Vehicles requiring unscheduled maintenance will be delivered to vehicle maintenance by the user after the VCO has been notified. A tow vehicle will be requested for any vehicle that cannot be safely delivered to vehicle maintenance under its own power.
- 1.4. Vehicles to be turned in to vehicle maintenance for scheduled or unscheduled maintenance will be clean, properly serviced and the AF Form 1800, **Operator's Inspection Guide and Trouble Report** documented and current. These actions will be accomplished by the user.
- 1.5. The AF Form 1800 or AF Form 1806, **Operators Inspection Guide and Trouble Report** must be reviewed and documented as required prior to vehicle use. Discrepancies documented on the AF

Form 1800 or 1806 must be brought to vehicle maintenance and a work order number obtained. This number will be entered in the AF Form 1800. Discrepancies of a serious nature will be brought to the immediate attention of the VCO. Open work orders will be transcribed to the new form and vehicle user will forward the old AF Form 1800 or 1806 to the VCO. Branch chiefs will ensure user compliance with these procedures.

1.6. Unattended flightline vehicles will be in the following configuration (Ref AFMAN 24-306). "Ignition will be turned off, brake set, and gear lever placed in reverse or park when the driver's seat is vacated." Wheel chocks will be used when a parking brake system is not installed.

1.7. Personal vehicle parking. No personal vehicles will be parked on the flightline in the F-16 parking area or around/near buildings 1642, 1643, 1655 and 1649. Authorized parking is in front of buildings 1650 and 1654.

1.8. Vehicular mounted aerospace ground equipment will not be utilized.

2. Special Configuration of Vehicles:

2.1. Avionics and delicate equipment in an "unpacked" condition are physically protected during transit. The protection consists of cushioning designed to prevent excessive movement that might damage calibrated components as well as provide protection against weather. The configuration of vehicles to provide this protection is a maintenance functional responsibility.

2.2. Transportation approves/disapproves vehicle modifications and configuration changes to vehicles, including installation of trailer hitches or mirrors, before modification.

2.3. Vehicles authorized to carry explosives and vehicle operation in a munitions storage area are configured according to AFMAN 91-201.

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